

George F. DeVine Music Library Annual Report, 2004-2005

Branch Library Mission

The George F. DeVine Music Library provides music collections, information, and research assistance to faculty, students, and staff of the University of Tennessee, members of the local community, and researchers in remote locations. Branch library faculty and staff provide expertise in building and managing the collections for access and use; in circulation, interlibrary loan, and reserve services; in music reference, access to electronic resources, and instructional services; in creation of special indexes to local music resources; leadership in offering new technologies to support research and instruction; and by maintaining equipment and facilities in the branch.

Overview

Staff changes: Margaret Kaus left for a position at Kansas State University in January and Pauline Bayne also began a six-month period of professional development leave that same month. Chris Durman assumed the position of Interim Head during Ms. Bayne's sabbatical and Arwen Garrett was hired into a one-year temporary position that began on January 3, 2005.

As a cost-saving effort, all microfilm periodical subscriptions were cancelled while print subscriptions to these periodicals were retained. Periodicals not offered electronically will be bound.

In April, the Lindsay Young Library Endowment committee approved \$10,465 for 4 out of the 5 Music Library nominations. This is the largest sum the Music Library has ever received from the Lindsay Young Endowment and will be used to purchase 51 missing volumes of the monuments of music/collected editions, 15 volumes of the *New Collected Works of Shostakovich*, 13 volumes of the *Chopin National Edition*, and a one year subscription to the *Smithsonian Global Sound* music streaming database.

In accord with the UT Libraries new Information Commons model, the full Microsoft Office Suite has been added to all but two public computers in the Music Library.

Accomplishments

Improvements in Information Access

- Recognizing that net generation students expect online access to all formats of materials, the library subscribed to two music streaming databases, Classical Music Library and Naxos Music Library. Through meetings with individual faculty, Music Library staff have been demonstrating the utility of these resources. Connie Steigenga has created information packets for both faculty and students and all

Music Library staff have been discussing plans to better incorporate these databases into the work of the library as well as the School of Music. After a multi-month review of both databases, only Classical Music Library has been retained; however, its access will be increased to unlimited simultaneous users in FY 2005-2006.

- Connie Steigenga added a search function to the *UT Analysis Index* administrative interface.
- Connie Steigenga created an easily accessible *New Acquisitions* list with links to the catalog record for each item.

Improvements in Reference and Instruction

- Using the Aleph bibliographic template, Connie Steigenga completed a retrospective catalog project for the earlier years of *School of Music Recordings* of recitals and concerts in the library's collection. These materials are now searchable in the library catalog.
- All regular staff contributed to reference desk service during fall and spring semesters.
- Arwen Garrett completed a review of print reference materials that identified items for retention, replacement, or withdrawal.
- Student Library Assistants are continuing to update the *UT Song Index* and the *UT Analysis Index*. *UT Song Index* - over 14,500 songs and over 7,200 first lines have been added to this index since July 1, 2004. *UT Analysis Index* - 931 entries have been added since October, 2004.

Collection Growth and Maintenance

- **Music holdings totaled 73,321 items in FY 2005.**

	FY01-02	FY02-03	FY03-04	FY04-05
Books & bound journals	15,222	16,056	17,339	17,982
Scores, includes monumental editions	22,395	22,486	24,066	24,220
Journals (microfilm)	1,479	1,512	1,598	1,626
Microfilm theses & dissertations	943	Transferred to Storage (950)	0	0
Audio recordings	18,929	18,824	11,125	14,462
Video recordings (VHS & DVD)	1,129	1,245	1,337	1,437
CD-ROMs	45	58	69	52
Branch TOTAL	60,124	62,830	55,534	59,779
Music books/scores in Storage Scores: 518 Books: 3,162 Bd. Journals: 2,122 Serials: 920	5,701	6,651	6,422	6,722
Audiocassettes in Storage			7,497	6,820
MUSIC MATERIALS TOTAL	65,825	66,832	69,453	73,321

Acquisitions Expenditures

	FY 01-02	FY 02-03	FY 03-04	FY 04-05
Approval books	~ \$12,000	~ \$12,000	~\$12,000	\$11,630
Firm order (primarily scores, sound & video recordings; some books)	\$31,442	\$24,733	\$27,076	\$25,920
Periodicals	\$7,776	\$7,654	\$9,154	\$8,134
Serials (includes complete works, monuments, and some monographic series)	\$9,354	\$12,245	\$12,520	\$11,728
Restricted funds	~ \$6,000	~\$24,454	\$41,916	\$26,183
TOTAL	~ \$66,572	~\$81,086	~\$102,666	\$83,595

Circulation and Library Use

- Circulation numbers for the branch totaled 34,361, only 60 circulations less than last year; interlibrary loans from the collection totaled 334, an increase of 40% from FY 04. Turnstile counts indicated 55,645 entries for an average of 212 per day, a decrease of 9.5%. This per day average fits into the fluctuating pattern of recent years: the average per day was 200 in FY 98, 215 in FY 99, 240 in FY 00, 227 in FY 01, 220 in FY 02, 200 in FY 03, and 231 in FY 04.

Collection Evaluation, Cleaning, and Shifting

- As an effort to address the continuing shortage of space in the Music Library, existing criteria were applied to identify items that could be sent to the remote storage facility. Connie Steigenga supervised the SLAs as they identified items in the collection that met this criteria and she corresponded with Cataloging and Storage personnel to transfer the items. She then planned the shifting of the remaining collection. Arwen Garrett supervised the students during this shifting and vacuuming of the majority of the collection.

Equipment replacements enhanced our service capabilities this year:

- Staff computer funds provided one staff computer and one staff laptop
- Two additional loaner laptops were transferred to the Music Library from the Ag-Vet Med Library. Five loaner laptops are now available in the Music Library
- In accordance with Hodges Library, the Microsoft Word Suite was added to most of the public access computers. Two were designated for "Library Research" and do not have the Word Suite installed.

Service Contributions and Continuing Education

	Service	Continuing Education
Chris Durman	<ul style="list-style-type: none"> • UT Libraries Minority Residency Program Search Committee, 2005 • Humanities Collection Development Group • TLA Staff Development Committee, co-chair, 2003-2005 • Music Library Advisory Council • Subject Librarians Group 	<ul style="list-style-type: none"> • Graduate student in SIS • Solinet Workshop in OCLC Connexion, March 2005 • ITC Course in Dreamweaver MX 2004, March 2005 • TLA Support Staff Workshop, May 2005
Arwen Garrett, hired January 2, 2005	<ul style="list-style-type: none"> • Revised and updated both Daytime Supervisor and Desk Attendant Manuals • Performed review of reference collection 	<ul style="list-style-type: none"> • Graduate student in SIS
Connie Steigenga	<ul style="list-style-type: none"> • Performance Review Committee, 2005-present • UT Libraries Spirit Awards Committee, 2004-2005 • Cataloged all <i>School of Music Recordings</i> standardizing the bibliographic records and formats • Added search function to Administration page of Analysis Index • Created New Acquisitions list in Microsoft Excel with links to the catalog record for each item • Revised and updated both Evening Supervisor and Emergency Manuals 	<ul style="list-style-type: none"> • Graduate student in music education (Graduated Spring 2005) • Applied for entry into SIS Master's program

Chris Durman, September 21, 2005